



### Part 1 - Premises details

**Postal address of premises, or if none, ordnance survey map reference or description**

Osterley Park Hotel  
764 Great West Road

**Post town** Isleworth**Post code** TW7 5NA**Telephone number** 020 8568 9981**Licensable activities authorised by the licence**

Supply of alcohol  
Provision of late night refreshment  
Playing live and recorded music  
Performance of dance  
Provision facilities for dancing  
Performance of plays  
Exhibition of films

**The times the licence authorises carrying out licensable activities****Supply of alcohol:**

Sunday to Thursday 11:00 to 00:30  
Friday and Saturday 11:00 to 02:00

**Supply of alcohol for hotel guests only:**

24 Hours 7 days a week

**Late night refreshment:**

Sunday to Thursday 23:00 to 00:30  
Friday and Saturday 23:00 to 02:00

**Late night refreshment for hotel guests only:**

Monday to Sunday 23:00 to 05:00

**Live and recorded music, performance of dance, and facilities for dancing:**

Sunday to Thursday 12:00 to 00:00  
Friday and Saturday 12:00 to 01:30

**Performance of plays:**

Monday to Sunday 18:30 to 23:30

**Exhibition of films:**

Monday to Sunday 12:00 to 19:30

**The opening hours of the premises**

The premises can stay open for a further 30 minutes after the terminal hour for the sale of alcohol on each day.

**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies** On supply



### Part 2

**Name and address of holder of premises licence**

Shetson Property Development Ltd  
C/O Arithma LLP  
9 Mansfield Street  
London  
W1G 9NY

**Telephone number**

**E-mail**

tarun@shetson.com

**Registered number of holder, for example company number, charity number (where applicable) 02187998**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Dr Prahlad Ram Pharroda  
7 Triangle Mews  
Providence Road  
Yiewsley  
West Drayton  
UB7 8FB

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence Number: LBHIL1893  
Issuing Authority: London Borough of Hillingdon

**ANNEX 1 TABLE OF MANDATORY CONDITIONS UNDER THE LICENSING ACT 2003**

1. That no supply of alcohol may be made under the premises licence
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. That every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
4. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the



premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children-

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

7.(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.



8. The responsible person must ensure that-
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
  - (i) beer or cider: 1/2 pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
  - (b) customers are made aware of the availability of these measures.

9. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

10. For the purposes of the condition set out in paragraph 1—
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
  - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

11. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given



by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

12. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

13. (1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where—

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section—

“children” means persons aged under 18; and

“film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

14. Where one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. Children on the premises must be accompanied by a responsible adult.

## **Annex 3 - Conditions attached after a hearing by the licensing authority**

1. Appropriate signage will be displayed, in a prominent position, informing customers they are being recorded on CCTV.
2. The premises shall install and maintain a comprehensive CCTV system which shall record whilst licensable activities are undertaken and for at least 30 minutes thereafter.



3. All entry and exit points will be covered by cameras that record images capable of enabling frontal identification of every person entering in the ambient light conditions at the time.
4. All CCTV recordings shall be stored for a minimum period of 31 days and all recordings will be stamped with the correct date and time. Viewing of recordings shall be made available whilst the premises are open to the public, subject to Data Protection legislation, immediately upon the request of Police or an authorised council officer.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested.
6. The premises shall operate a policy in relation to the prevention of drug use on the premises and posters shall be prominently displayed to the effect that a zero tolerance policy is in place. All staff shall be trained in the implementation of the venue's anti-drugs policy.
7. The licence holder or a deputy nominated in writing shall actively participate in the local Pubwatch scheme, where admission to such is available.
8. An incident log book will be maintained by the premises that details incidents of note that occur in the premises. This shall include refused sales, disorder, and ejections as a minimum. The log book shall be kept on the premises for a period of at least 6 months from the date of last entry and be available for inspection at all times the premises is open to the public unless temporarily removed for the purposes of producing a copy. The management of the premises shall regularly check the book to ensure all staff are using it.
9. There will be at least one personal licence holder or a person who holds the equivalent of the BII Award in Responsible Alcohol Retailing on duty at all times that the premises are open and selling alcohol.
10. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003. Written records of this training shall be kept on the premises for a period of 6 months from the date of last entry and be available for inspection at all times the premises is open to the public unless temporarily removed for the purposes of producing a copy.
11. A minimum of two door supervisors shall be on duty on the premises during the hours of 20:00hrs until closing on Friday and Saturday.



12. All door supervisors, and other persons engaged at the premises, for the purpose of supervising or controlling queues or customers, shall be required to wear [high visibility jackets, vests or armbands].
13. Door supervisors must be provided with radios to enable them to contact each other and the duty manager at the premises.
14. Where SIA registered door supervisors are used at the premises, a record must be kept of their SIA registration number and the dates and times when they are on duty. This record shall be kept on the premises for a period of 6 months from the date of last entry and be available for inspection at all times the premises is open to the public unless temporarily removed for the purposes of producing a copy
15. The premises licence holder must submit to Hounslow Police Licensing Team a completed risk assessment form as prescribed at least calendar 14 days before any event that is:
  - promoted / advertised to the public at any time before the event; and
  - features DJ's, MCs or equivalent performing to a recorded backing track; and
  - runs anytime between the hours of 20:00hrs and closing.
16. The premises shall operate a dispersal policy and all staff shall be trained in its implementation.
17. The dispersal of customers from the premises must be managed in accordance with the following:
  - Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.
  - Public announcements requesting customers to leave quietly to minimise disturbance to nearby residents
18. A noise limiting device must be installed and must operate at all times regulated entertainment takes place at the premises. The device must be of a type, in a location and set at a level of 95 dB or other such level as agreed in writing with the Responsible Authority for minimising or preventing the risk of pollution of the environment or of harm to human health.
19. Only the Premises Licence Holder and the Designated Premises Supervisor or a deputy nominated in writing shall have access to the noise limiting device, except in case of emergency, such as where safety may be compromised.



20. Clear and legible notices must be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly
21. A direct telephone number for the duty manager must be prominently displayed where it can conveniently be read from the exterior of the premises by the public. The telephone must be manned at all times the premises is open for licensable activities.
22. Customers will not be permitted to remove from the premises any drinks supplied by the premises (alcoholic or otherwise) in open glassware containers.
23. A challenge 25 proof of age scheme shall operate at the premises. Signage shall be displayed advising customers that the scheme is in place. All staff authorised to sell alcohol will be trained in the Challenge 25 scheme and this training will be documented to include the date the training was given, the name of the person who gave the training, the person who received the training and signatures by both trainer (or in the case of on-line training, the supervising manager) and trainee.
24. Posters shall be displayed in prominent positions around the till advising customers of the Proof of Age policy in force at the premises.
25. A refusals book shall be kept at the premises to record details of all refusals to sell alcohol. This book shall contain the date and time of the incident, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused. The book shall be kept on the premises for a period of at least 6 months from the date of last entry and be available for inspection at all times the premises is open to the public unless temporarily removed for the purposes of producing a copy.
26. Alcohol may be sold at any time to hotel guests for consumption on the premises.
27. Customers will not be permitted to remove from the premises or into the Western Car Park (which is identified on Plan A and hatched in black).
28. The Western Car Park doors and windows to be kept shut after 9pm except for emergency egress.







